

Delano Union School District
Office of Rosalina C. Rivera, Superintendent
Department of Human Resources
Dr. Jason Kashwer, Assistant Superintendent
1405 - 12th Avenue, Delano, California 93215
(661) 721-5000 x 00131 ~ Fax (661) 721-5014

PLEASE POST

June 11, 2021

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NOTICE OF VACANT POSITION

The Delano Union School District is now accepting applications for the following position.
Deadline is **OPEN UNTIL FILLED**

SUBSTITUTE CLERK

Work Site - Various
Work Days - On call as needed
Daily Hours - Hours / Shifts may vary
Pay Rate - \$14.00/hr.

Applicants who require reasonable accommodation to participate in the selection process should contact Human Resources to make the necessary arrangements in advance.

All candidates must submit a classified application and provide the following:

- Original High School Diploma or GED
- Valid CA Driver's License OR I.D.
- Original Typing Certificate (40 wpm) **(Not more than one (1) year from original date issued. Online certificates will not be accepted)**

If additional information is stated on your application; you will be required to provide original documentation at the time of submission (i.e.; college degree, transcripts or certificates). Applicants may be subject to other requirements and/or tests as outlined in the job description. Candidates may be subject to a pre-placement medical examination.

Application and job description may be obtained from the Human Resources Department at the District Office located at 1405-12th Avenue, Delano, CA.

*ANY APPLICANT WHO ATTEMPTS TO DIRECTLY CONTACT INDIVIDUAL
BOARD MEMBERS WITH THE INTENT OF INFLUENCING THE DECISION OF THE BOARD
WILL BE CONSIDERED DISQUALIFIED FROM CANDIDACY FOR THIS POSITION*

*Working Together For A Better Education -- The Delano Way!
AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER*